



BUILDING GLOBAL COMMUNICATIONS

Approved by General Counsel

FO-4 Meeting Report

Date: 02/04/08

Location: Tampa, FL

Approved: 2/11/08

T# 10889

TR-42/FO-4 OPENING PLENARY MEETING REPORT

Organization: **Engineering Committee TR-42** **Engineering Committee FO-4**
Chair: **Herb Congdon —** **Interim Chair: Bob Jensen —**
 Tyco Electronics (336)665-6604 **Fluke Networks (512)514-7760**
Date: **Monday, February 4, 2008**
Time: **Convene at 8:30 AM; adjourn approximately 11:45 AM**
 Embassy Suites USF
Location: **3705 Spectrum Blvd**
 Tampa, FL 33612
 Tel: 813-977-7066

IMPORTANT NOTICE OF PARTICIPATION

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1. Administrative

- 1.1** Call to Order: The meeting was called to order at 8:30AM.
1.2 Attendance (Introductions; roster; quorum): Attendees were introduced themselves and were asked to sign the roster. Quorum was verified by roll call for both TR-42 and FO-4. The following people attended.

Company	Name
Belden	P. Kish
Berk-Tek/Nexans	D. Hess
dbi (BICSI)	D. Ballast
BTR Netcom Inc	W. Thomas, <i>RCDD</i>
Business Comm. Svcs	M. Michelson
C ² Consulting	J. Roy, <i>RCDD</i>
Chartworth Products inc	R. Jones
Commscope	M. Shariff, P. Kolesar, B. Moffitt
Corning	C. Alley, T. Hansen, E. Quinby, S. Swanson, C. Kalivoda
Defense Supply Center	Eugene. Ebert
EXFO	A. Girard
Fiber Connect inc	C. Klauck
Fluke Networks	B. Jensen, M Kahn

Harger Lightning and Grounding	M. Harger
Greelee-Textron/Tempo	D. Parker
Ideal	T. Gibbons
J&M Consultants inc	J. Jew
JPMorganChase	S. Huffaker, RCDD
KITCO	D. Morris, RCDD
MC Communications	C. Diminico
NIS	G. Sexton
ODVA	B. Lounsbury
OFS Optical Fiber Cable	M. Kinard
RTKL	R. Anderson
Siemon	V. Maguire
SMP Data Communications	S. Vaden
Superior Essex	J. Baer
Telcordia	O. Gebizlioglu
Tyco	H. Congdon
Wiremold	R. Emplit
Yazaki N.A.	T. Robinson
TIA	M. Kramarikova, E. Mikoski

1.3 TR-42/FO-4 Plenary Elections for Chair and Vice-Chair

1.3.1 Herbert V. Congdon II, PE was elected by acclamation for the TR-42 Chair.

1.3.2 Robert (Bob) Jensen was elected by acclamation for the TR-42 Vice-Chair.

1.4 Agenda Review and Approval: The meeting agenda (-002) was approved by acclamation.

1.5 Intellectual Property Rights Statement (Early Disclosure)

TIA's patent policy can be found in the TIA Engineering Manual (4th edition). Participants in the work of the TIA Formulating Group are urged to review this policy. Participants are encouraged to notify TIA of any patents of which they are aware that are related to the practice of a TIA publication early on in the development of the TIA document to reduce the possibility for delays in the development process and increase the likelihood that the draft TIA publication will be approved for publication. Patent searches are not required to comply with the TIA IPR policy. Moreover, the Engineering Manual describes the need for members' disclosure of patents that are essential to practice TIA publications and for members to provide an indication of their willingness to license any known patents.

1.6 Distribution and Numbering of Documents

TR42-2007-09-114	TR-42/FO-4 Closing Report Sept 2007 Palm Springs
2008-02-001	TR42/FO4 Schedule
2008-02-002	TR42/FO4 Opening Agenda
2008-02-003	TR42/FO4 Closing Agenda
2008-02-004	FO4 Summary of IEC 86A WG meetings
2008-02-005	FO4 Summary of IEC 86B WG meetings
2008-02-006	FO4 Summary of IEC 86C WG1 meeting
2008-02-007	FO 4.2 Opening Plenary Review (TR 42.12)
2008-02-008	FO 4.5 Opening Plenary Review (TR 42.15)
2008-02-009	FO-4.3 Opening Plenary Review (TR 42.13)

2008-02-010	FO-4.1 Opening Plenary Review (TR 42.11)
2008-02-011	TR 42.1 Opening Plenary Review
2008-02-012	TR 42.2 Opening Plenary Review
2008-02-013	TR 42.3 Opening Plenary Review
2008-02-014	TR 42.6 Opening Plenary Review
2008-02-015	TR 42.7 Opening Plenary Review
2008-02-016	TR 42.8 Opening Plenary Review
2008-02-017	TR 42.9 Opening Plenary Review
2008-02-018	TR 42 & FO4 Opening Plenary Review
2008-02-019	BICSI Report
2008-02-020	US TAG Report
2008-02-021	CITG Report
2008-02-022	IEEE Report
2008-02-023	TIA Report
2008-02-024	ODVA Report

1.6.1 Chair's Report; General Items

- 1.6.1.1. Reminded the members that engineering subcommittee Chair and Vice-chair elections will also be held this week for TR-42.2, TR-42.6, TR-42.8, FO-4.2, FO-4.5.
- 1.6.1.2. Merger of TR-42 and FO-4: See chair liaison report (-018).
- 1.6.1.3. New Numbers for FO-4 Subcommittees as TR-42 Subcommittees: FO-4 subcommittees will be renumbered as subcommittees under TR-42.

2. Old Business

2.1 Liaison Letters Received

2.2 Liaison Reports (contribution number)

- 2.2.1 Chairs – Herb Congdon (-018)
- 2.2.2 IEEE 802.3 – Chris DiMinico (-022)
- 2.2.3 ISO/IEC JTC1 SC25/WG3 –Dave Hess (-020 and -021)
- 2.2.4 CENELEC – Stuart Reeves (no report)
- 2.2.5 ODVA – Bob Lounsbury (-024)
- 2.2.6 IEC TC86B – Steve Swanson (-005)
- 2.2.7 IEC TC86A and IEC TC86C – Tom Hanson (-004 and -006)
- 2.2.8 BICSI – Donna Ballast (-019)
- 2.2.9 TIA Report – Marianna Kramarikova (-023)

3. New Business & Output Documents (contribution number)

3.1 Subcommittee Work items this week

- 3.1.1 TR-42.1 – Commercial Building Cabling – Henry Franc (-011)
 - 3.1.2 TR-42.2 – Residential Telecommunications Infrastructure – John Pryma (-012)
 - 3.1.3 TR-42.3 – Commercial Building Telecommunications Pathways and Spaces – Ray Emplit (-013)
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- 3.1.4 TR-42.5 – Telecommunications Infrastructure Terms and Symbols – Paul Kish (verbal presentation – no contribution)
- 3.1.5 TR-42.6 – Telecommunications Infrastructure Administration – Steve Huffaker (-014)
- 3.1.6 TR-42.7 – Telecommunications Copper Cabling Systems – Val Rybinski (-015)
- 3.1.7 TR-42.8 – Telecommunications Optical Fiber Cabling Systems – Bob Jensen (-016)
- 3.1.8 TR-42.9 – Industrial Telecommunications Infrastructure – Bob Lounsbury (-017)
- 3.1.9 FO-4.1, Optical Fiber Systems, Paul Kolesar (-010)
- 3.1.10 FO-4.2, Optical Fibers and Cables, Tom Hanson (-007)
- 3.1.11 FO-4.3, Interconnecting Devices and Passive Components, (Bob Jensen for) Greg Sandels (-009)
- 3.1.12 FO-4.5, Fiber Optic Metrology, Lorenz Cartellieri (-008)
- 3.1.13 TR 42.3.1, Bounding and Grounding – Mark Harger (verbal report, no contribution)
- 3.2 Output documents to be reviewed at the closing Plenary: None at this time
 - 3.2.1 Contributions to US TAG, IEEE: None at this time
- 3.3 Other: None at this time
- 3.4 Action items derived from this meeting: None at this time
- 4. **Next Meeting (and interim meetings)**
 - 4.1 Subsequent meeting locations
 - 4.1.1 June 2-6, 2008 in Providence, RI (See notice on www.tiaonline.org)
 - 4.1.2 October 6-10, 2008 in Portland, OR or Vancouver, BC
- 5. **Adjourn: Meeting was adjourned at 11:33AM**

This meeting was conducted in accordance with TIA Legal Guidelines and with the TIA Engineering Manual.

AVAILABILITY OF MEETING DOCUMENTS:

All meeting attendees are instructed to download contributions and other meeting documents from the TIA TR42MAIN FTP site (<http://ftp.tiaonline.org/TR-42/>) and the TIA FO4 MAIN FTP site (<http://ftp.tiaonline.org/FO-4/>) before the meeting. For information on how to access the FTP site, contact TIA (Marianna Kramarikova: mkramarikova@tiaonline.org).

NEW CONTRIBUTIONS:

Contributions shall use the approved templates and specific wording provided by TIA. Contributions affecting a document are to include a TIA cover sheet, proposed text to be included in the document, and the rationale/substantiation for the contribution. File templates are available on the TR42MAIN FTP site and FO4MAIN FTP site for download. All contributions shall be submitted to the electronic document coordinator (EDC). All electronic files shall be provided in either Adobe Acrobat (*.PDF); Microsoft Word (*.DOC); Microsoft PowerPoint (*.PPT); or in Microsoft Excel(*.XLS). Compressed files shall be accessible using PKUNZIP or WINZIP (*.ZIP).

Early submittal and posting of contributions for consideration in meetings is highly encouraged. Contributions shall be submitted to the EDC as soon as possible and then posted to the FTP

folders by the EDC as soon after receipt as possible, preferably within one business day. Notification of the posting shall be made to the group's email reflector list by the EDC within one working day of the posting. All contributions shall be posted to the appropriate location on the TIA FTP site no later than 12:00 noon EST on the Monday preceding the week of the meeting in which the contribution is to be considered (example: if the meeting will be held on Thursday the 20th, the contributions shall be posted by noon on Monday the 10th).

LATE CONTRIBUTIONS:

Contributions not posted as described in the timing above shall be classified as "late contributions." They may be considered in the meeting to which they are addressed provided that an appropriate motion receives 50% or greater of a vote.

All late contributions shall be provided to the EDC and to the committee members on a memory stick or CD-ROM along with sufficient paper copies for those members without a PC.

All late contributions shall be posted to the TIA FTP site no later than one week following the meeting in which they are considered. Notification of the posting shall be made to the group's email reflector list by the EDC.

DOCUMENT NUMBERS:

All contributions are assigned a document number. To obtain a document number before the meeting, provide your name, affiliation, contribution title and corresponding agenda item to the EDC.

Questions and Comments on this agenda should be submitted in writing to:

Herb Congdon; Chair, TR 42	Ph: 828-464-2165	hvcongdon@tycoelectronics.com
Bob Jensen; Vice-chair, TR-42	Ph: 512-514-7760	bjensen@swbell.net
TR-42 EDC and Secretary: Julie Roy	Ph: 828-461-7796	c2consulting@charter.net
Bob Jensen; Interim Chair, FO-4	Ph: 512-514-7760	bjensen@swbell.net
FO-4 EDC and Secretary: Bob Jensen	Ph: 512-514-7760	bjensen@swbell.net