



BUILDING GLOBAL COMMUNICATIONS

## Approved by General Counsel

TR-42 Meeting Report

Date: 12/04/03

Location: Conference Call

Approved: 12/16/03

**T# 7658**

2500 Wilson Boulevard  
Suite 300  
Arlington, VA 22201-3834  
USA

+1.703.907.7700  
FAX +1.703.907.7727

[www.tiaonline.org](http://www.tiaonline.org)

**TR-42 Subcommittee conference call meeting notes  
December 4, 2003**

Attendees:

- Paul Vanderlaan
- Dave Hess
- Bob Jensen
- Herb Congdon
- Steve Huffaker
- Billie Zidek-Conner

**1. Agenda Review**

The agenda for the conference call included:

- Agenda review
- Meeting notes from 11/21/03
- Is there a role for TR-42.5 to coordinate editing efforts
- Document structure (to date, there has not been anything more than to change 568-B.1 to be entitled "Generic" (or something to that affect) and have 568-B.2 be for Copper Cabling Components. Numbering to continue as is today.
- Continuous maintenance documents
- Program of work

No other items were added to the agenda.

**2. Meeting notes from 11/21/03**

There were no changes to the meeting notes.

**3. Is there a role for TR-42.5 to coordinate editing efforts**

This topic was not discussed as we were waiting on Peter Sharp to join the conference call.

**4. Continuous maintenance documents**

Billie Zidek-Conner addressed the group and gave an overview to continuous maintenance documents. A continuous maintenance document was explained as having less paperwork involvement, however the entire document would have to be published twice a year with changes marked as well as a document on the areas that were changed (similar to our addenda today). The documents would retain their ANSI status and have to be purchased on a subscription basis. It was further explained that the TR-42 documents look like they are unstable with so many addenda being issued.

Discussion continued pointing out that each addenda are generally about a specific topic which enhances the standard and doesn't necessarily affect the rest of the standard. Additionally, TR-42 could affect their own cycle of standards revision which could be adopted within the TR-42 Operational Guidelines. As an example, after a third addendum is brought forth for a standard, the TR-42 guidelines could say that a revision of the standard would be pursued if it is prior to the TIA requirement of revision every five years. The group on the conference call agreed that this could be an option.

Billie agree to send out TIA-136 concerning wireless to all TR-42 Subcommittee chairs as an example of a document under continuous maintenance.

**5. Document structure**

The document structure discussions were limited to the numbering of the 568 series of standards. Three scenarios were discussed for the numbering of the documents:

- Scenario 1; use new numbers for B.2 and B.3, keep 568 for B.1
- Scenario 2; use 568.1C, 568.2C, and 568.3C for the next editions.
- Scenario 3; use 1568, 2568, 3568 for existing standards with 568 as a description document.

Of the aforementioned, scenario 2 seemed most reasonable to allow each document to continue at their own pace.

## **6. Program of Work**

This topic was not discussed as a contribution had not been prepared.

## **7. Reminders**

Scopes should be reviewed at the next TR-42 meetings with respective Subcommittees so they can be adopted at the Plenary.

Agenda should be sent out shortly to include elections for the appropriate Subcommittees and TR-42, and include a section on output documents that contains letters to other SDOs (e.g., IEEE).

This meeting was conducted in accordance with the TIA Engineering Manual and Legal Guidelines.