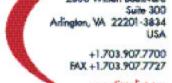# Approved by General Counsel

TR-45 Meeting Report
Date: 08/15/03
Location: Conference Call

Approved: 09/03/03
T# 7438

Telecommunications Industry Association
TR45 Committee
Mobile & Personal Communications Standards (TR45)
Report of Meeting
August 15, 2003
Conference Call

Quorum List, Members Present

Member	Representative	Attendance	
		Last	**Prior**
1. AT&T Wireless Services	D. Sennett	X	X
2. Cisco Systems	P. Yegani	X	X
3. Commflow Resources	G. Pellegrino	X	X
4. Ericsson	G. Gardner	X	X
5. Lucent Technologies, Inc.	C. Blum	X	X
6. Motorola, Inc.	B. Bonner	X	X
7. Nokia Mobile Phones	T. Brooks	X	X
8. Nortel Networks	R. Ryan	X	X
9. QualComm	M. Epstein	X	X
10. Sprint PCS	D. Baldwin	X	X
11. Verizon Wireless	G. Flynn	X	X

Quorum List, Members Absent

[Note: This table identifies the member companies not present at this meeting. Of these member companies, the ones who also have not attended the last two meetings (no "X" in either the "Last" or "Prior" column) will be dropped from the quorum list for the next meeting.]

Member	Representative	Attendance	
		Last	**Prior**
1. Alltel	D. Gentzler	X	X
2. Alps Electric	R. Miyano	X	X
3. ArrayComm, Inc.	J. Wilson		
4. CDMA Development Group	S. Samra	X	X
5. Interdigital Communications, Corp	B. Kiernan	X	X
6. NEC America, Inc.	*Vacant*		
7. Rogers Wireless, Inc.	P. Oldfield	X	X
8. Toshiba	S. Sheldon	X	X

Others Present

Member	Representative
1. Lucent Technologies	P. Nurse
2. MCI	E. Ku
3. Nextel	S. Dennett
4. TIA	D. Bart

5.	TIA	B. Zidek-Conner
6.	TIA	S. Hoyler
7.	Verizon Wireless	B. Petti

[Note: The number/letters associated with the sections/paragraphs are related to the agenda item number/letter and the order in which they were addressed during the meeting.]

1. The TR45 Committee Interim Conference call was convened on August 15, 2003, at 11:00 AM local time.
   - C.Blum/Chair TR45 called the meeting to order.

2. Meeting attendance was recorded as indicated by the above list and quorum was established.

3. The attached meeting agenda was reviewed and approved as written.

4. Regarding the Early Disclosure Policy, the Chair duly informed the meeting attendees. There were no comments from the meeting attendees.

5. Relative to contributions, the following documents were numbered and assigned accordingly.

Number	Title	Source	Agenda Item
TR45/03.08.15.01R1	Meeting Agenda	C. J. Blum Chair TR45	3
TR45/03.08.15.02	Ballot Version of PN-4465-RV1	B. Bonner Editor	6a
TR45/03.08.15.03	OID Draft Administration Guidelines	G. Pellegrino	6b
TR45/03.08.15.04	Pre-Publication version of PN-3-0122	C. Ishman Chair TR45 NAG	6c
TR45/03.08.15.05	Draft TR45 Respond to WCD Re: Recommendations for Globalization of Standards Setting	C. Blum Chair TR45	7a

6. Relative to Old Business

   a. **Recommendation on Ballot of PN-4465-RV1 (J-STD-025-B)** – Document .02 contained the ballot version of PN-4465-RV1. The Chair of the LAES Ad-Hoc recommended that this document be approved for a minimum 30-day ballot. This recommendation was approved without objections. Since the first meeting to review ballot responses is scheduled for September 29-30, it was recommended that the ballot expiration date be specified as September 25th, to allow additional time for review. This was agreed to by the Committee. Since this is a Joint Standard with Committee T1, the TIA secretariat will forward the document to the T1 secretariat to initiate a parallel T1 ballot, per the procedures for Joint Standard Project development.

   b. **OID Draft Administration Guidelines -** The Vice-Chair of the LAES Ad-Hoc introduced documents .03, .03a, containing the draft of the OID (Object Identifier) Administration Guidelines. This document proposes guidelines and procedures for the assignment and use of OID codes assigned by TIA under the "ti' OID tree branch for ASN.1 modules. It was recommended that this document be reviewed by the Committee and that a decision to approve the guidelines be carried forward to the September 3, 2003 TR45 meeting. The TR45 Chair also agreed to forward this document to the members of TR45 for review via the TR45 email reflector.

c. **Recommendation for Publication of PN-3-0122 (TIA/TSB-151)** – Document .04 contained the post-ballot version of PN-3-0122. It was noted that the TR45 Network Architecture Group (NAG) has resolved all ballot responses and a recommendation was made for publication of the document as TSB-151. However, it was then noted by the TIA Secretariat that this document did not meet the criteria of a TSB (i.e., avoid normative references, avoid use of the word "shall") and would have to be published as a TIA standard rather than a TSB. It was then noted that the document was balloted as a TSB and that some groups/members may not agree with the document being published as a TIA standard and may have further comments.

The secretariat then noted that the document could still be published as a TSB, if the necessary changes were made to the document to meet the conditions of a TSB (i.e., change "shall" to "should). However, it was noted that PN-3-0122 was the TIA transposition of the 3GPP2 NAM document and this change would create an inconsistency in the two documents. There was a strong opinion that every effort should be made to keep the two documents consistent.

It was decided to take the following actions:
1. The issue of publication of PN-3-0122 will be carried over to the Sept. 3rd TR45 meeting.
2. The chair of TR45 will ask the Leadership to informally query their groups in regard to publishing this document as a TIA standard rather than a TSB. The Chair's are to present any comments at the Sept. 3rd meeting.
3. Based on comments received at the next TR45 meeting, the Committee will then decide how to move forward.
    a. If it is agreed to publish the document as a TIA standard, the TIA Secretariat agreed to make the needed changes to the PN request and that no new PN or resubmission of PN request would be needed. However, a default or re-ballot of the document would be required.
    b. If it was agreed to change the document accordingly to allow it to still be published as a TSB, then it was strongly recommended that the similar changes be presented to 3GPP2 TSG-S, with a request to modify the 3GPP2 NAM in order that the TIA document and 3GPP2 document are aligned. In this case as well, a default or reballot of the document is required.
    c. C. Blum would request C. Ishman, Chair of the TR45 NAG to inform his group as well as TSG-S of this situation.

7. Relative to New Business

    a. **WCD: Globalization of Standards Setting** – Per request from Peter MacClaren, Vice Chair of the WCD, the Engineering Committees were requested to review WCD recommendations in regard to Globalization of the Standards Setting Process. Document .05 contained the draft response from TR45 to the WCD. This document was reviewed by the Committee and approved with modifications. C. Blum then agreed to send the approved revision to Peter as well as to TR45 vial the email reflector.

8. In review of assignments,

    1. The Chair of the LAES Ad-Hoc will forward PN-4465-RV1, document .02, to TIA with a request for ballot and ballot expiration date of Sept. 25th.

    2. The TR45 Chair will forward the draft OID administration guidelines, document .03, to TR45 members via the TR45 email reflector, with a request to review for the next TR45 meeting.

    3. The TR45 Chair will contact Chuck Ishman informing him of the situation regarding publication of PN-3-0122.

    4. The TR45 Chair will forward the approved version of the TR45 response to the WCD, regarding recommendations on Globalization of Standards Setting Process, to Peter MacClaren as well as to the TR45 email reflector.

9. Review Meeting Schedules

The next meeting of TR45 is scheduled for September 3, 2003 in Vancouver, BC, Canada, at the Fairmont Hotel Waterfront.

10. Open Discussion

There was no discussion.

11. Having concluded the meeting's deliberations, a motion was made to adjourn. The meeting was conducted in accordance with the TIA Engineering Manual and was adjourned at approximately 12:12 P.M local time August 15, 2003.

        Cheryl J. Blum
        Chair
        Engineering Committee TR45

        Jane C. Brownley
        Secretary
        Engineering Committee TR45