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Approved by General Counsel

TR-42.2 Meeting Report

Date: 02/08/12

Location: West Palm Beach, Florida

Approved: 02/23/12

MEETING REPORT

Organization: TIA TR-42.2 Subcommittee on Residential Telecommunications Infrastructure

Chair: Ray Emplit – OBO Bettermann, (610) 273-2648

Vice Chair: Bob Jensen – Fluke Networks, (512) 514-7760

Date/Time: Wednesday, February 8, 2012, 8:00 AM – Noon

Location: West Palm Beach Marriott
1001 Okeechobee Blvd
West Palm Beach, FL 33401
Phone: (800) 228-9290 or (561) 833-1234

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1 Administration

1.1 Call to order

Chair Ray Emplit called the meeting to order at 8:10 AM.

1.2 Attendance (quorum, introductions, electronic roster)

A total of 13 attendees representing 10 organizations were present. The attendees introduced themselves and used the on-line sign-in process to verify attendance. Quorum was verified by roster call. Attendees:

Name	Company	Name	Company
Bret Taylor	Leviton	Glenn Sexton	Northwest Information Services
Rich Jones	Wiremold	Ray Emplit	OBO Bettermann
Chad Alley	Corning	Marc Pardee	Siemon Company
Ray Keden	Erico	Jeff Silveira	BICSI
Bob Jensen	Fluke Networks	Mark Harger	Harger
Steve Huffaker	JP Morgan Chase	Ed Pivonka	Ideal Industries
Cindy Montstream	Ortronics		

1.3 Approval of agenda

The meeting agenda was revised to include the meeting code and approved without objection.

1.4 Intellectual property rights statement (early disclosure policy)

The Chair brought to the attention of the attendees the TIA policy regarding intellectual property rights:

TIA's patent policy can be found in the TIA Engineering Manual (5th edition). Participants in the work of the TIA Formulating Group are urged to review this policy. Participants are encouraged to notify TIA of any patents of which they are aware that are related to the practice of a TIA publication early on in the development of the TIA document to reduce the possibility for delays in the development process and increase the likelihood that the draft TIA publication will be approved for publication. Patent searches are not required to comply with the TIA IPR policy. Moreover, the Engineering Manual describes the need for members' disclosure of patents that are essential to practice TIA publications and for members to provide an indication of their willingness to license any known patents.

1.5 Election of officers

1.5.1 Chair

Ray Emplit was unanimously elected chair of the Subcommittee.

1.5.2 Vice chair

Bob Jensen was unanimously elected vice-chair of the Subcommittee.

1.6 Distribution of documents and contributions

The following documents were distributed on the FTP site prior to the meeting:

Document	Title	Contributor	Company
TR422-2011-10-024	Meeting Report San Antonio October 5 2011	Jensen	TR-42.2
TR422-2012-02-001	Agenda West Palm Beach February 8 2012	Emplit	TR-42.2

1.7 Meeting report review and approval

The meeting report from the October 5, 2011, meeting (TR422-2011-10-024) was approved without objection.

2 Old business

2.1 Publication of TIA-570-C

Ray Emplit noted that we approved publication of ANSI/TIA-570-C at the October meeting. He will bring the request to publish at the Plenary.

2.2 Other old business

There was no other old business.

3 New business

3.1 Incoming liaison letters

There were no liaison letters submitted.

3.2 Other new business

There was no other new business.

3.3 Outgoing liaison letters

There were no outgoing liaison letters.

4 Output documents for US-TAG

We will provide a PDF copy of ANSI/TIA-570-C to the US TAG by the end of February.

5 Next Subcommittee meetings

The Subcommittee agreed not to meet in June.

6 Adjournment

The meeting was adjourned at 8:35 AM.

The meeting was conducted in accordance with the TIA Legal Guide and TIA Engineering Manual.

AVAILABILITY OF MEETING DOCUMENTS:

All meeting attendees are instructed to download contributions and other meeting documents from the TIA TR42 FTP site (<http://ftp.tiaonline.org/TR-42/>) before the meeting. For information on how to access the FTP site, contact TIA (Stephanie Montgomery: smontgomery@tiaonline.org).

NEW CONTRIBUTIONS:

Contributions shall use the approved templates and specific wording provided by TIA. Contributions affecting a document are to include a TIA cover sheet, proposed text to be included in the document, and the rationale/substantiation for the contribution. File templates are available on the TR42.3 FTP site for download. All contributions shall be submitted to the electronic document coordinator (EDC). All electronic files shall be provided in either Adobe Acrobat (*.PDF); Microsoft Word (*.DOC); Microsoft PowerPoint (*.PPT); or in Microsoft Excel (*.XLS). Compressed files shall be accessible using PKUNZIP or WINZIP (*.ZIP).

Early submittal and posting of contributions for consideration in meetings is highly encouraged. Contributions shall be submitted to the EDC as soon as possible and then posted to the FTP folders by the EDC as soon after receipt as possible, preferably within one business day. Notification of the posting shall be made to the group's email reflector list by the EDC within one working day of the posting. All contributions shall be posted to the appropriate location on the TIA FTP site no later than 12:00 noon EST on the Monday preceding the week of the meeting in which the contribution is to be considered (example: if the meeting will be held on Thursday the 20th, the contributions shall be posted by noon on Monday the 10th).

LATE CONTRIBUTIONS:

Contributions not posted as described in the timing above shall be classified as "late contributions." They may be considered in the meeting to which they are addressed provided that an appropriate motion receives 50% or greater of a vote.

All late contributions shall be provided to the EDC and to the committee members on a memory stick or CD-ROM along with sufficient paper copies for those members without a PC. All late contributions shall be posted to the TR-42.2 FTP site within one week of meeting adjournment.

Questions and comments on this agenda should be submitted to:

Ray Emplit, Chair, TR-42.2	ray@obous.com	(610) 273-2648
Bob Jensen, Vice Chair, TR-42.2	robert.jensen@flukenetworks.com	(512) 514-7760