

Approved by General Counsel

TR-42.2 Meeting Report

Date(s): 10/08/2013 - 10/08/2013

Location: Philadelphia, PA

Approved: 10/22/2013

MEETING REPORT

Organization: TIA TR-42.2 Subcommittee on Residential Telecommunications Infrastructure

Chair: Ray Emplit – Harger Lightning & Grounding, (610) 273-2648

Vice Chair: Bob Jensen – dbi Telecommunications Infrastructure Design, (512) 845-6684

Date/Time: Tuesday, October 8, 2013

Location: DoubleTree by Hilton Hotel Philadelphia Center City
237 S Broad St
Philadelphia, PA 19107-5686

IMPORTANT NOTICE OF PARTICIPATION

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of and agreement to be bound by all provisions of the TIA Engineering Manual and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by TIA's Senior Vice President, Standards and Special Projects on a case-by-case basis.

1 Administration

1.1 Call to order

Chair Ray Emplit called the meeting to order at 1:17 PM.

1.2 Attendance (quorum, introductions, electronic roster)

A total of 15 attendees representing 14 organizations were present. The attendees introduced themselves and used the on-line sign-in process to verify attendance. Quorum was verified by roster call. Attendees:

Name	Company
Brian Shuman	Belden
Masood Shariff	CommScope
Chad Alley	Corning Inc
Ward Judson	ERICO
Larry Farmer	Fiber Optic
Ray Emplit	Harger, Inc
Steve Huffaker	JP Morgan Chase
Cindy Monstream	Ortroniics
David Valentukonis	The Siemon Company
Germain Palangdao	TIA

1.3 Approval of agenda

The meeting agenda (TR422-2013-10-001a) was approved without objection.

1.4 Intellectual property rights statement (early disclosure policy)

The Chair brought to the attention of the attendees the TIA policy regarding intellectual property rights:

TIA's patent policy can be found in the TIA Engineering Manual (5th edition). Participants in the work of the TIA Formulating Group are urged to review this policy. Participants are encouraged to notify TIA of any patents of which they are aware that are related to the practice of a TIA publication early on in the development of the TIA document to reduce the possibility for delays in the development process and increase the likelihood that the draft TIA publication will be approved for publication. Patent searches are not required to comply with the TIA IPR policy. Moreover, the Engineering Manual describes the need for members' disclosure of patents that are essential to practice TIA publications and for members to provide an indication of their willingness to license any known patents.

1.5 Distribution of documents and contributions

The following documents were distributed on the FTP site prior to the meeting:

Document	Title	Contributor	Company
TR422-2012-10-007	Meeting Report Philadelphia Oct 3 2012	TR-42.2	Jensen
TR422-2013-10-001a	Agenda Philadelphia Oct 8 2013	TR-42.2	Emplit

1.6 Meeting report review and approval

The meeting report from the October, 2012, meeting (TR422-2012-10-007) was approved without objection.

2 Old business

There was no old business.

3 New business

There was no new business.

4 Next Subcommittee meetings

The next Subcommittee meeting is scheduled during the week of January 27 – 31, 2013, in Fort Meyers, Florida.

Elections for Chair and Vice Chair will be held at the January Subcommittee meeting.

5 Adjournment

The meeting was adjourned at 1:21 PM.

The meeting was conducted in accordance with the TIA Legal Guide and TIA Engineering Manual.

AVAILABILITY OF MEETING DOCUMENTS:

All meeting attendees are instructed to download contributions and other meeting documents from the TIA TR42 FTP site (<http://ftp.tiaonline.org/TR-42/>) before the meeting. For information on how to access the FTP site, contact TIA (Stephanie Montgomery: smontgomery@tiaonline.org).

NEW CONTRIBUTIONS:

Contributions shall use the approved templates and specific wording provided by TIA. Contributions affecting a document are to include a TIA cover sheet, proposed text to be included in the document, and the rationale/substantiation for the contribution. File templates are available on the TR42.3 FTP site for download. All contributions shall be submitted to the electronic document coordinator (EDC). All electronic files shall be provided in either Adobe Acrobat (*.PDF); Microsoft Word (*.DOC); Microsoft PowerPoint (*.PPT); or in Microsoft Excel(*.XLS). Compressed files shall be accessible using PKUNZIP or WINZIP (*.ZIP).

Early submittal and posting of contributions for consideration in meetings is highly encouraged. Contributions shall be submitted to the EDC as soon as possible and then posted to the FTP folders by the EDC as soon after receipt as possible, preferably within one business day. Notification of the posting shall be made to the group's email reflector list by the EDC within one working day of the posting. All contributions shall be posted to the appropriate location on the TIA FTP site no later than 12:00 noon EST on the Monday preceding the week of the meeting in which the contribution is to be considered (example: if the meeting will be held on Thursday the 20th, the contributions shall be posted by noon on Monday the 10th).

LATE CONTRIBUTIONS:

Contributions not posted as described in the timing above shall be classified as "late contributions." They may be considered in the meeting to which they are addressed provided that an appropriate motion receives 50% or greater of a vote.

All late contributions shall be provided to the EDC and to the committee members on a memory stick or CD-ROM along with sufficient paper copies for those members without a PC. All late contributions shall be posted to the TR-42.2 FTP site within one week of meeting adjournment.

Questions and comments on this agenda should be submitted to:

Ray Emplit, Chair, TR-42.2	remplit@harger.com	(610) 273-2648
Bob Jensen, Vice Chair, TR-42.2	bjensen@youraustinhouse.com	(512) 845-6684