

Approved by General Counsel

TR-51 Meeting Report

Date(s): 05/09/2014 - 05/09/2014

Location: Virtual (conference call, web conference, etc.)

Approved: 05/12/2014



**MEETING REPORT
TIA TR-51 Smart Utility Networks
Friday May 9, 2014
Teleconference Meeting
9 AM to 11 AM PT**

Chair: Michael Lynch, MJ Lynch & Associates

1. Call to Order

The meeting was called to order by Michael Lynch, at 9:04 AM PT, on May 9, 2014.

John Notor is the Recording Secretary of TR-51.

2. Attendee Introductions and E-Sign-In

Quorum was established with 5 of 9 member companies present.

3. Chairs remarks

The Chair offered brief opening remarks.

Marianna Kramarikova presented the updated TIA operating policies and procedures, and promised to forward standard text for agendas, meeting notices, etc., to the Chair and the Recording Secretary.

4. Intellectual Property Rights

The attendees were directed to note the IPR statement on the agenda and requested to make it known if there are any patents related to the work of the committee. The patent policy on the next meeting will be updated.

5. Review and Approve Agenda

Agenda was discussed, reviewed, and approved.

6. Review and Approve the April 14, 2014 Meeting Report

The April 14, 2014 meeting report was reviewed. Larry Taylor clarified that the contribution he made was not posted on the TR-51 ftp site, so it did not need to be removed as requested during the meeting and recorded in the meeting report.

7. Contribution to TR-51 revision

There are no new contributions to the revision process.

8. Develop Marketing Plan for the 4957 series

The Chair will meet with the IEEE 802.24 Chair at the 802 Interim Meeting in Waikoloa, Big Island, HI. The Chair will report back at the next meeting.

Action items from April meeting stand as recorded, and will be reviewed at the next meeting, namely:

1. Review the document that is prepared by IEEE 802.24 and summarize for TR51 group.
2. Determine information required in addition to what is being prepared by 802.24.
3. Submit a document to 802.24 via the TR51 liaison.

9. Liaisons

- Wi-SUN Alliance: no report. There was a question about the liaison status between TIA and Wi-SUN. Marianna reported that Jeff Hannah sent the MOU template to Wi-SUN on April 14 to initiate the process of creating an MOU with Wi-SUN. There was follow up later, but no progress to report to date.
- SGIP2: no report.
- TR-50: no report.
- ARIB: no report.
- ETSI: no report.
- IEEE 802: no report.

10. Future Meeting schedule

The committee reviewed the previously approved meeting schedule, which includes the following dates:

- June 16th, 9 AM PST, teleconference meeting.
- July 18th, 9 AM PST, face to face meeting in San Diego.

Larry Taylor, DTC, reported that he would not be able to attend the June 16 meeting.

11. Any Other Business?

None.

12. Adjourn

There being no further business, the meeting adjourned at 9:47 AM PT. This meeting was conducted in accordance with the TIA Standards Development Procedures and Legal Guide.

Submitted by

John Notor,
Notor Research

ANNEX A

Attendees to the TR-51 May 9, 2014 Meeting

Attendee	Company / Representing
Notor, John	C: Notor Research
Taylor, Larry	C: Discrete Time Communications
Shah, Kunal	C: Silver Spring Networks
Lynch, Michael	C: MJ Lynch & Associates, LLC
Rolfe, Ben	C: Blind Creek
Kramarikova, Marianna	C: TIA