Approved by General Counsel

TR-41 Meeting Report

Date(s): 09/06/2017 - 09/06/2017

Location: Santa Cruz, CA

Approved: 03/27/2018

Telecommunications Industry Association
Standards and Technology Department

Engineering Committee TR-41
Performance and Accessibility for Communications Products

Meeting Report

Chair: James Bress	**Date: September 6, 2017**
Vice-Chair: (Vacant)	**Venue: Plantronics**
Secretary: (Vacant)	**City: Santa Cruz, CA**

1. Call to Order and Opening Business

a. Call to Order and Introductions

Acting Chair Don McKinnon called the meeting to order at 9:00 am

b. Roll Call and Quorum

Roll call was taken and a quorum was declared with 5 of 7 voting member companies represented.

1) Members or Alternates Present

Attendee	Company / Representing	Quorum Member?
McKinnon, Donald	AST Technology Labs, Inc.	Y
Bullough, Jeff	CaptionCall	N
Rabinovich, Leonid	Cisco Systems, Inc.	Y
Jasionowski, Tony	Panasonic Corp. of North America	Y
Woo, Allen	Plantronics	Y
Whitesell, Stephen	Whitesell Consulting LLC	Y

2) Others Present

Attendee	Company / Representing
Boehm, Brenda	TIA
Kramarikova, Marianna	TIA
Soncodi, Marta	TIA

c. Review of Notice for Participation

The Chair brought the attention of meeting participants to the following Important Notice for Participation as found in the TIA Engineering Committee Procedures:

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of and agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

d. Review of TIA Patent Policy

The Chair referred the attendees to the TIA Intellectual Property Right (IPR) statement located in the Agenda. The Chair asked the question "*Is there anyone in attendance who would like at this time to disclose any patents or published pending patent applications of which they are aware that may be essential to the practice of a proposed TIA Publication?*" No disclosures were made.

TIA's Intellectual Property Rights Policy can be found in the TIA Legal Guides (ANNEX C of TIA Procedures for American National Standards) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

e. Review and Approve Agenda

The revised agenda was approved by unanimous consent. It was decided to move the TR41.3 meeting to Thursday evening to allow the chair to leave early due to mother nature impacts in Florida.

f. Chair's Remarks

None, Don McKinnon was acting chair for the meeting.

g. TIA Staff Remarks

Brenda Boehm presented the new TIA direction. Much discussion was had by the committee with Q&A.

Marianna presented committee specific related information. Discussion was had by the committee.

1) Several Q&A related to TIA standards, future TR41 direction,
2) RAMQ – For Quebec only related to their healthcare program. Some amplified phone listings. Marianna will investigate a liaison regarding accessibility.
3) Logo License Agreement, TIA-4953 logo approved July 18th, 2017. 2nd marketing campaign to be implemented. HLAA will support with webcast this year.
4) M-enabling, looking for speakers for next year (June time frame). One of the biggest accessibility conferences in US.
5) Outreach: TEDPA (Sept-Oct-ish), HLAA (June -ish) panel & webcast (this year), M-enabling (June-ish), Audiology Now (April),
6) TIA Get Amped webcast October 25th (100-700 participants) ~ 1hr, Get Amped! TIA's Telephone Verification Logos. seeking speakers. (update logo's!) See webpage: http://www.tiaonline.org/webcast-get-amped-tia%E2%80%99s-telephone-verification-logos.
7) PSAP standard published and new proposed logo presented.
8) C63.19 requested ANSI/TIA-PN-5050 for review and citing this standard, TIA to try and get to them in next 7 days. Next meetings are Sept 22nd, Oct 13th.
9) Policy: JRB presented to DAC the accessibility standards.

h. Meeting Documents

The available documents were posted on the FTP site.

2. Previous Meeting Report

The previous meeting report was approved by unanimous consent.

3. Subcommittee Work for this Meeting

TR-41's subcommittees and working groups will meet at various times on Wednesday through Friday.

4. Liaison Reports

None

5. Status Review:

a. Review of Action Items from Previous Meeting

The issue of TIA supporting the Accessibility webpage was raised as this item is long overdue. More discussion in TR41.3 to be had.

b. Project Status Review

The Project Status Spreadsheet (TR41-17-09-004). Information regarding the closing dates, ANSI public review dates, and publication dates has been added for several documents recently/currently going through the ballot process.

c. Operational guidelines will not be updated, use PANS and procedures

6. New Business

Elections: Not Applicable

7. Meeting Summary

a. Action Items from this Meeting

None.

b. Items for TR41.3, TR41.9

None.

8. Meeting Schedules

a. Next Meeting

March 2018   TIA Headquarters   Arlington, VA.

b. Future Meetings

The schedule for future TR-41 meetings is given below (all locations are tentative at this time):

Date	Host	Location
October 2018?	Plantronics	Santa Cruz, CA

9. Adjournment

There being no further business, the meeting was adjourned at 1:01 pm.

This meeting was conducted in accordance with the TIA Legal Guides and the engineering procedures.

Don McKinnon
Acting Chair, TR-41