Approved by General Counsel

TR-41 Meeting Report

Date(s): 04/10/2018 - 04/12/2018

Location: Melbourne, Fl.

Approved: 04/13/2018

Telecommunications Industry Association
Standards and Technology Department

Engineering Committee TR-41
Performance and Accessibility for Communications Products

Meeting Report

Chair: James Bress	**Date: April 10, 2018**
Vice-Chair: (Vacant)	**Venue: Radisson Hotel**
Secretary: (Vacant)	**City: Melbourne, FL**

1. Call to Order and Opening Business

a. Call to Order and Introductions

Chair James Bress called the meeting to order at 9:10 am

b. Roll Call and Quorum

Roll call was taken and a quorum was declared with 5 of 7 voting member companies represented.

1) Members or Alternates Present

Attendee	Company / Representing	Quorum Member?
James Bress	AST Technology Labs, Inc.	Y
McKinnon, Donald	AST Technology Labs, Inc.	-
Yan Losier	ISED	Y
Jasionowski, Tony	Panasonic Corp. of North America	Y
Woo, Allen	Plantronics	Y
Whitesell, Stephen	Whitesell Consulting LLC	Y

2) Others Present

Attendee	Company / Representing
Teesha Jenkins	TIA

c. Review of Notice for Participation

The Chair brought the attention of meeting participants to the following Important Notice for Participation as found in the TIA Engineering Committee Procedures:

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of and agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

d. Review of TIA Patent Policy

The Chair referred the attendees to the TIA Intellectual Property Right (IPR) statement located in the Agenda. The Chair asked the question "*Is there anyone in attendance who would like at this time to disclose any patents or published pending patent applications of which they are aware that may be essential to the practice of a proposed TIA Publication?*" No disclosures were made.

TIA's Intellectual Property Rights Policy can be found in the TIA Legal Guides (ANNEX C of TIA Procedures for American National Standards) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

e. Review and Approve Agenda

The agenda was approved by unanimous consent.

f. Chair's Remarks

None specific

g. TIA Staff Remarks

Refer to contribution TR41-18-04-010 for details.

h. Meeting Documents

The available documents were posted on the FTP site.

2. Previous Meeting Report

The previous meeting report was approved by unanimous consent.

3. Subcommittee Work for this Meeting

TR-41's subcommittees and associated working groups will meet at various times on Tuesday through Thursday.

4. Liaison Reports

Yan Losier - ISED Canada does not impose accessibility requirements on products other than existing wireline. Following what the FCC is proposing on wireless devices, have a draft in process to harmonize with FCC. As of Dec 1st all wireless phones must be unlocked for no charge and have accessibility features (volume control).

Tony Jasionowski – **ITI**, Information Technology Institute; Section 508 was recently updated (refreshed) and references TIA-1083. VPAT updated the accessibility document to version 2.1. Works with GSA that covers all non-defense product purchases. GSA asks for the VPAT report. **CTA**, chair of the accessibility committee, new standard for NIBS to update an existing document for having more flexibility and harmonize with Japan Industrial Standard and ISO

Jim Bress – **Bluetooth HQ Audio**; Discussed the ongoing work for developing a High Quality Audio spec that will reference TIA standards for test methods.

Allen Woo – **ITU-T**: new working group SG12 WP1, Question 3. Writing standalone headset standards. New headset standard was drafted and Allen stated many concerns as written. Allen has become the new rapporteur for the standard. Going to be 4 standards, and 2 already published. More information to be presented in TR41.3.

Steve Whitesell – **EMC** standards; C63.19 may be balloted after the May 1 C63.19 meeting. C63.16 published a guide in 2016 on ESD testing. Been asked to extract a portion for IEC 61xxx-4-2. Jim (Bress) to be honored for work in accessibility by HLAA with a National Access Award.

5. **Status Review:**

   a. **Review of Action Items from Previous Meeting**

      The issue of TIA supporting the Accessibility webpage was raised as this item is long overdue. More discussion in TR41.3 to be had.

   b. **Project Status Review**

      The Project Status Spreadsheet (TR41-18-04-005). Information regarding the closing dates, ANSI public review dates, and publication dates has been added for several documents recently/currently going through the ballot process.

      TIA & TSB documents - Motion Steve Whitesell; continue the TIA & TSB documents as is, 2nd Don McKinnon.

      Unanimous approval (lead Steve Whitesell to update TR-41 project status spreadsheet)

      ANSI/TIA-1057 – Motion Steve Whitesell to reaffirmation ballot and then publish. 2nd Don McKinnon

      Unanimous approval (lead Don McKinnon to submit ballot)

6. **New Business**

   a. Elections: Not Applicable

   b. TR41-18-04-07-R1, TR-41 page link for FCC related documents – reviewed the revised draft content from Steve Whitesell, some changes to be made from discussion and pending TR41.3.14 meeting.

   c. TR41-18-04-008/009 TIA-168-C, reviewed the proposed addendum draft from Steve Whitesell. – Motion Steve Whitesell open new project, then submit to ballot, and then publish if ballot passes. 2nd Don McKinnon.

      Unanimous approval, Allen Woo abstained (lead Steve Whitesell)

   d. Have a review of the TR-41 page and propose removing old links, updating.

   e. TR-30 closure and ANSI/TIA-921-C: Standard still relevant but is related to ADSL and may be less relevant for current network.
      Steve Whitesell to add ANSI/TIA-921-C to the Project status spreadsheet.

   f. TIA Industry Outreach Effort: Discussion on who to invite to possible Fall meeting:

      1) Government Shared Services – Canadian Government purchasing

      2) GSA – US Government purchasing

      3) TEDPA – US States

      4) IT department of large companies (Allen Woo)

      Develop a new document "Communication Devices Performance Standards for Purchasing Specifications" to support this effort. Would like a "catchy" number for this standard (TIA-1800, TIA-4111, TIA-6060, etc.)

7. **Subcommittee Dialog**
   a. TR-41.3: none
   b. TR-41.9: Asked Yan Losier if ISED would be interested in being chair or acting chair for this committee. TBD.

8. **Meeting Summary: Votes, Action Items   Chair**

The tables below summarize the votes held and action items created during the meeting.

MOTIONS AND VOTES
Below is a list of the motions and votes made during the meeting.

Item #	Motion Summary
1.	**MOTION** TIA-168-C addendum: Open new project, submit to ballot, and then publish if ballot passes. **VOTE: Unanimous approval** Lead Steve Whitesell
2.	**MOTION** **ANSI/TIA-1057** – Reaffirmation ballot and then publish if ballot passes. **VOTE: Unanimous approval** Lead Don McKinnon
3.	**MOTION** **TIA & TSB documents** - Continue the current TIA & TSB documents as is. **VOTE: Unanimous approval** Lead Steve Whitesell (to update TR-41 project status spreadsheet)

ACTION ITEMS (see meeting reports and new business items)
Below is a list of the new action items created during the meeting.

Item #	Name	Action Item
1.	Steve Whitesell	Add ANSI/TIA-921-C to add to the Project status spreadsheet
2.	Steve Whitesell	TIA-168-C: Open new project, submit to ballot, and then publish if ballot passes
3.	Steve Whitesell	Continue the current TIA & TSB documents reviewed as is and update the TR-41 project status spreadsheet.
4.	Steve Whitesell	Update contribution TR41-18-04-007-R1 and send to TIA to have the link on the TR-41 webpage updated.
5.	Don McKinnon	ANSI/TIA-1057 – Reaffirmation ballot and then publish if ballot passes.
6.	Yan Losier	Ask if ISED would be interested in being chair or acting chair for the TR41.9 sub-committee.

   a. **Items for TR41.3, TR41.9**
      None.

9. **Meeting Schedules**

   a. **Next Meeting**
      October 23-25, 2018   F2F Plantronics   Santa Cruz, CA.

b. Future Meetings

The schedule for future TR-41 F2F meetings is given below (all locations are tentative at this time):

Date	Host	Location
March/April?	AST	Melbourne, FL

10. Adjournment

There being no further business, the meeting was adjourned at 12:58 pm.

This meeting was conducted in accordance with the TIA Legal Guides and the engineering procedures.

James Bress
Chair, TR-41