Approved by General Counsel

TR-50 Meeting Report

Date(s): 12/19/2013 - 12/19/2013

Location: Virtual (conference call, web conference, etc.)

Approved: 01/06/2014

Summary of Meeting
TIA TR-50
M2M-Smart Devices Communications

DateTime: 2013-12-19 convene at 13:00 Eastern

GoToMeeting: https://www1.gotomeeting.com/join/962260448
Dial +1 (773) 945-1020; Meeting ID / Access Code: 962-260-448

Chair: Peter W Nurse   peter.nurse@sigmadelta.com
Vice-Chair: Jim Wert   jwert@ilstechnology.com

Important notice of participation:

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1)	**Call to Order & Opening Remarks**	

The meeting was called to order at 13:15 Eastern on 2013-12-19.

2)	**Early Disclosure Policy** [†]	info

The Chair reminded the meeting of TIA patent policy per the footnote contained in the meeting notice and agenda. The Chair asked if there was knowledge of patents that may be essential to the standards being considered in the Committee. None were recorded.

3)	**Attendee Roll-call and E-Sign-In**	info

The Chair reminded members of the important notice of participation contained in the meeting notice and agenda. The Chair reminded members to sign-in using TIA Electronic sign-in and the meeting code 2673.

The Chair conducted a roll-call and noted the presence of three of the eight Members on the quorum list as follows:

ILS   Sigma Delta Communications
Telxxis

Also present were the following from TIA:
Jeff Hannah

The Chair noted that a quorum had **not** been established. It was agreed to postpone business to the next meeting.

4)	**Review and Adoption of Agenda**	decision
	TR50-2013-12-19-001R1	Chair

5)	**Review and Adoption of Previous Meeting Report(s)**	decision
	TR50-2013-12-19-002	Chair

[†] TIA's patent policy can be found in the TIA Engineering Manual (5th edition). Participants in the work of the TIA Formulating Group are urged to review this policy. Participants are encouraged to notify TIA of any patents of which they are aware that are related to the practice of a TIA publication early on in the development of the TIA document to reduce the possibility for delays in the development process and increase the likelihood that the draft TIA publication will be approved for publication. Patent searches are not required to comply with the TIA IPR policy. Moreover, the Engineering Manual describes the need for members' disclosure of patents that are essential to practice TIA publications and for members to provide an indication of their willingness to license any known patents.

6)	**Election of Chair and Vice Chair**	decision
	TR50-2013-12-19-003	Chair

7)	**Incoming Correspondence**	discussion

8)	**Old Business**	discussion/decision

9)	**New Business**	discussion

10)	**Outgoing Correspondence**	decision

11)	**Other Business**	discussion

12)	**Meeting Schedule and Next Meeting**	discussion/decision

- **Action**: Jeff to add the 2014-01-09 to the calendar;
- Meeting announcement for the next meeting to include notification of election for Chair, Vice Chair.

The current meeting schedule is as follows:
2014-01-09 13:00 Eastern, GTM
2014-03-04 13:00 Eastern, GTM
2014-04-22 13:00 Eastern, GTM
2014-07-01 13:00 Eastern, GTM
2014-08-12 13:00 Eastern, GTM
2014-10-07 13:00 Eastern, GTM
2014-11-25 13:00 Eastern, GTM

13)	**Adjournment**

The meeting was conducted in accordance with the TIA Legal Guides and the Engineering Manual.

Peter W. Nurse,
Chair, TIA TR-50